

### Evaluation on Use of Capacity Enhancement Grant in 2016/2017 School Year

Name of School: United Christian College (Kowloon East)

Means by which teachers have been consulted: EC

No. of operating classes: 30

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in which ways teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Evaluation by person-in-charge
Coping with diversified learning needs of students	To help students with diversified learning needs in subjects of Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT (both elites and remedial needs of students)	<ul style="list-style-type: none"> <li>To employ two teaching assistants to relieve Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT teachers' workload so that teachers can take better care of students with diversified learning needs</li> <li>The teaching assistant will also help out in the preparation of Chinese, C.Lit, PTH, Math, Physics,</li> </ul>	The Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT teachers can take better care of students with diversified learning needs	From September 2016 onward for one year	Salary of the teaching assistants for the year – TA (Chinese Faculty) \$167,773.20 [\$159,784 and 5% MPF] TA (Math & Science Faculty) \$211,450.05 [\$201,381 and 5% MPF]	Teachers can find more room in enhancing their teaching Students will receive more diversified intervention and care; improvement in the subjects is anticipated	Evaluation by supervisor CLMY: Mr. Ho, as fresh graduate, mastered his work efficiently. He showed willingness to offer instant help and handled the administrative work quite well. He is efficient and responsible also. He assists the administrative work of S6 post mock revision, Gifted Education program (S4-6, CEG Grant), Chinese remedial classes and also teaches the Chinese foundation class (S2, S3) during the school year. He starts the "book reading" section for the students by inviting the Chinese teachers to share what they have learnt from reading. The department head is impressed by the willingness Mr. Ho demonstrates.  Evaluation by supervisor NHY: Mr. Ng has supported the administration, teaching and the development of the departments of Mathematics and Science

		Chemistry, Biology and ICT teaching materials.					effectively. He mainly helped preparing teaching materials and the documentation of both subjects. He also helped to mark the assignment of ICT and to conduct various remedial measures in mathematics. Besides subject matters, Mr. Ng has great contribution in the management of school data such as KPM and APASO data analysis.
To alleviate non-teaching administrative work of teachers	To relieve teachers of administrative burdens so as to provide students with greater care	To employ an administrative officer to relieve non-teaching administrative burdens of teachers such as record keeping, statistics making, exam logistics, JUPAS preparation, certificate preparation, and other academic administrative logistics throughout the school year	Subject teachers can find help from the respective administrative officer	From September 2016 onward for one year	Salary of the Academic Officer for the year ---- (67%) \$173,549.93 [\$246,695 and 5% MPF]	Teachers can find more time and space in tackling the teaching workload as well as in counseling students	Evaluation by supervisor FKYS:  Mr. Leung has effectively supported school administration such as record keeping, statistics making, exam logistics, JUPAS preparation, certificate preparation and other academic administrative logistics throughout the year releasing room for regular teachers to focus more on learning and teaching facilitation, as well as pastoral care of students. Mr. Leung's work is greatly appreciated by teachers. He is moving on to teaching career in the academic year 2017-2018.
					Total: \$552,773.18		

\*\$2,317.18 to be deployed from the school fund to make up the difference with the provision of \$550,456 (\$664x829)