

### Evaluation on Use of Capacity Enhancement Grant in 2017/2018 School Year

Name of School: United Christian College (Kowloon East)

Means by which teachers have been consulted: EC members

No. of operating classes: 30

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in which ways teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Evaluation by person-in-charge
Coping with diversified learning needs of students	To help students with diversified learning needs in subjects of Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT (both elites and remedial needs of students)	<ul style="list-style-type: none"> <li>To employ two teaching assistants to relieve Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT teachers' workload so that teachers can take better care of students with diversified learning needs</li> <li>The teaching assistant will also help out in the preparation of Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT teaching materials.</li> </ul>	The Chinese, C.Lit, PTH, Math, Physics, Chemistry, Biology and ICT teachers can take better care of students with diversified learning needs	From September 2017 onward for one year	Salary of the teaching assistants for the year – TA (Chinese Faculty) \$189,693 [\$15,055 per month and 5% MPF] TA (Math and Science) \$178,164 [\$14,140 per month and 5% MPF]	Teachers can find more room in enhancing their teaching Students will receive more diversified intervention and care; improvement in the subjects is anticipated	Mr. Ho shows willingness to offer instant help and is capable of handling the administrative work. He is both efficient and responsible. He assists to the administrative work of S6 post mock revision, gifted education program, Chinese remedial classes and also teaches the Chinese foundation class (S2,3) during the school year. He serves the reading promotion by inviting Chinese teachers to share what they have learnt from reading. Mr. Ho is greatly appreciated by the Chinese department.  Mr Cheng is capable and helpful. His contribution in helping the compilation of exercise booklets for the Math department, and his

							help with preparation and co-teaching in the STEM curriculum is impressive. He assists to essential administrative work of the Math, Science and ICT subjects creating capacity for regular teachers to enhance classroom teachings.
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To alleviate non-teaching administrative work of teachers	To relieve teachers of administrative burdens so as to provide students with greater care	To employ an administrative officer to relieve non-teaching administrative burdens of teachers such as record keeping, statistics making, exam logistics, JUPAS preparation, certificate preparation, and other academic administrative logistics throughout the school year	Subject teachers can find help from the respective administrative officer	From September 2017 onward for one year	Salary of the Academic Officer for the year ---- (72%) \$198,495.36 [\$15,753.60 per month and 5% MPF]	Teachers can find more time and space in tackling the teaching workload as well as in counseling students	AO Mrs. Chan (and Miss Chim from June 2018 onwards) has effectively supported school administration such as record keeping, statistics making, exam logistics handling, JUPAS preparation, certificates preparation and other academic administrative logistics throughout the school year releasing room for regular teachers to focus better on learning and teaching enhancement. Mrs. Chan's help is greatly appreciated by teachers.
					Total: \$566,352.36		

\*\$5,948.36 to be deployed from the school fund to make up the difference with the grant of \$560,404 (\$676x829)