

Pilot Scheme on Promoting Interflows between Sister Schools in Hong Kong and the Mainland
Exchange Report
2017/18 School Year

Name of School: United Christian College (Kowloon East) Name of Sister School: YSESFS (陽朔縣外語實驗中學) Date of Forming Sister School pair: 18/5/2016

Part 1: Details of Exchange Activities

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Evaluation / Results	Remarks/Reflections/Follow-up
1	Middle management exchange	<ul style="list-style-type: none"> ✧ Building ties between one another's middle management ✧ Exchange of good ideas and practice on management between the 2 schools 	<ul style="list-style-type: none"> ✧ 6 YSESFS' leading teachers visited UCCKE on 1/2/2018 for professional exchange ✧ 11 leading teachers of UCCKE including the Principal and Vice Principal have taken part in the professional exchange meeting with YSESFS' teachers ✧ Observation of two lessons were conducted seeking to enhance pedagogies of both schools 	<ul style="list-style-type: none"> ✧ Lunch exchange was launched between the leading teachers of the two schools ✧ It was such a warm, uplifting and fruitful occasion enhancing professionalism ✧ On this foundation, we can encourage more specific subject exchange in the future
2	Hiring staff in support of the administration of the exchange program	<ul style="list-style-type: none"> ✧ Provision of manpower in support of the administration of the exchange program 	Miss Daisy Mark was hired as administrative assistant assisting to the logistics of all exchange arrangements	<ul style="list-style-type: none"> ✧ Miss Mark had been a very helpful manpower to cover the administrative work ✧ Miss Mark had done a good job in preparing for the outbound trips of students travelling to Yangshuo

3	Gifted students' exchange	<ul style="list-style-type: none"> ✧ Gifted education ✧ Building of buddy relationship between students of similar talents/subject strengths ✧ Participating in activities exercising the specific gifts/talents 	A Geography tour made up of 30 Grade 9-11 students interested in landscape studies had been launched in 23-28/3/2018 focusing on the of Karst Topography of Guilin	<ul style="list-style-type: none"> ✧ Buddy relationship had been successfully built up between the two schools through activities like cruise along Lijiang and others ✧ Students were motivated to learn Geography through the special landscape, as well as exchanging ideas with sister schoolmates ✧ It is recommended that similar tour can be continually launched for the purpose of landscape study and friendship building
4	Grade 7-9 students' exchange	<ul style="list-style-type: none"> ✧ Building of buddy relationship between Grade 7-9 students of the 2 schools ✧ Tasting of Mainland school life and cultural exchange for UCCKE students 	The Grade 7-9 students' exchange tour had been launched in 2-5/4/2018; a two-day attachment program of 29 UCCKE students and 3 teachers were hosted by YSESFS for cultural and academic exchange	<ul style="list-style-type: none"> ✧ As in the past, the exchange had been successful in building buddy relationship between Grade 7-9 students of the 2 schools ✧ UCCKE students were able to taste Mainland school life and culture; students enjoyed the scenery of Yangshuo in Guilin, and they were able to see much beauty of their own nation

Part 2: Financial Report

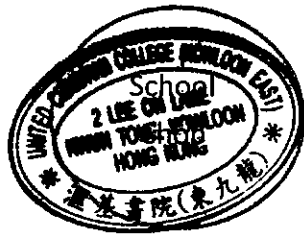
Item No.	Item Name	Expenditure Item	Amount	Remarks
1	Middle management exchange (1/2/2018)	-Lunch Meeting	\$880.00	
2	Hiring staff in support of the administration of the exchange program (Whole year)	Salary	\$20,375.62	
3	Gifted students' (Grade 9-11) exchange (23-28/3/2018)	-Exchange activities and geography field trip of students the two schools in Guilin	\$48,698.80	
4	Grade 7-9 students' exchange (2-5/4/2018)	-Exchange activities of students of the two schools at YSESFS, Guilin	\$60,522.22	

		Total:	\$130,476.64	
		Grant brought forward from 16/17	\$10,476.64	
		Grant received for 17/18	\$120,000.00	
		Annual Balance of Grant:	\$0	

Part 3: Declaration

It is hereby certified that

1. This exchange report has been endorsed by the SMC;
2. All expenditure items are accountable with receipts which are property kept in our school;
3. All expenditure charged to the grant are in line with the principles and requirements of the use of grant under the Pilot Scheme on Promoting Interflows between Sister Schools in Hong Kong and the Mainland, as well as the circulars and guidelines issued by EDB regarding procurement procedures;
4. Annual audited accounts, which include the breakdown of income and expenditure of the grant, shall be submitted to EDB within the required period after the completion of each school year; and
5. All information provided is authentic, and we understand that EDB has the authority to require our school to produce proofs of expenditure for the purpose of auditing.
6. The total man/time in all exchange activities in this school year after the reception of funding of 30/6/2017 to 31/8/2018 is: Principal 1, Teachers 84, Students 875.



Signature of School Supervisor: _____

[Handwritten Signature]

Name of School Supervisor: _____

CHAN, JOE KIN KENNETH

Date: _____

12 NOV 2018